

## STUDY TABLE RULES QUICK GUIDE 2008-09

**Rule 1:** All Students must have BuckID in order to receive study hours/computer lab privileges

- **Violation:** Student forgets or loses ID
- **Consequences:**
  - Cannot enter the computer lab
  - No time counted in study table report
  - Documented and reported to counselor and coach

**Rule 2:** No Food in study areas. No tobacco. Only drinks with lids allowed

- **Violation:** student clocks in and is found eating
- **Consequences:**
  - Clocked out and asked to eat in the atrium. Can clock back in after finished eating
  - Documented and reported to counselor and coach

**Rule 3:** No electronic devices

- **Violation:** student's cell phone goes off; student is text messaging; using MP3, iPod, mini-DVD, PDA or laptop for non-academic purposes.
- **Consequences:**
  - One Warning, then if behavior continues...
  - Clocked out and removed until the next day
  - Documented and reported to counselor and coach

**Rule 4:** No unacceptable behavior in SASSO office and study areas

- **Violations:**
  - **Type 1:** disrespect of a proctor, tutor or SASSO staff person enforcing by using foul language, unnecessary talking, disruptive behavior
- **Consequences:**
  - Immediately clocked out and removed until the next day
  - Documented and reported to counselor and coach
  - Additional disciplinary action depending on severity of infraction
- **Violations:**
  - **Type 2:** not doing academic work (sleeping, reading paper, non-academic use of the internet)
- **Consequences:**
  - One Warning, then if behavior continues...
  - Clocked out and removed until the next day
  - Is documented and reported to counselor and coach

**Rule 5:** Students must clock out of study table for the following reasons: restroom use, sitting in the atrium, study break.

- **Violations:**
  - **Type 1:** not clocking out (restroom, atrium, study break)
- **Consequences:**
  - Immediately clocked out
  - Documented and reported to counselor and coach

*Consequences of repeated violations of ANY of the above rules will be determined by your SASSO Counselor and Director. Repeat violations could ultimately result in loss of privileges for an extended period of time or permanent.*