

Position: Learning Specialist

Recommended:

- Knowledge of applicable federal and state laws including Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.
- Knowledge of NCAA initial and continuing eligibility rules.
- Serve as athletic department liaison to Student Disability Office
- Refer students to on-campus resources including Student Disability Office, Counseling and Psychological Services, Student Health Services
- Knowledge of practices and procedures of Student Disability Office
- Monitor the use of accommodations by student athletes
- Collaborate to complete NCAA waivers and/or institution waivers
- Screen student athletes to identify level of academic support and determine if further testing is needed
- Coordinate psycho-educational testing for student athletes
- Collaborate and provide support to academic advisors for support services including: screening information, class scheduling, tutoring, mentoring, and strategy sessions
- Provide support services for student athletes including assisting them with appropriate academic accommodations, release of information documentation, testing requirements, and policies and procedures of Student Disability Office.
- Maintain confidential files on assigned student athletes.
- Provide intensive academic support services to assigned group of students
- Design and Implement sessions or workshops to address goal setting, time management, organization, study skills and self-advocacy skills.
- Assist in the development of programs aimed at improving retention and graduation rates
- Facilitate training for mentors, advising staff, coaches, trainers and other athletic staff regarding learning development, strategies and identification of learning disabilities.
- Participate in the recruiting process of future student athletes

Additional:

- Evaluate documentation of incoming students and determine if further testing is needed
- Provide athletic strategies to coaches.
- Assess program annually and make recommendations

Background:

- Master's or higher in Special Education, Education, Counseling or related field